



Membership Criteria at Karmanos Cancer Institute

MAJOR CRITERION FOR MEMBERSHIP

The major criterion is an active interest in cancer-related research and cancer care. This interest is evidenced by active participation in research, teaching, clinical investigation, clinical care, cancer control and community outreach activity.

MEMBERSHIP CATEGORIES

There are two types of membership within the Karmanos Cancer Institute: Scientific Member and Associate Member.

- **SCIENTIFIC MEMBER** (*listed in CCSG)

This membership category is reserved for investigators who are faculty and meet one or more of the following criteria:

- Principal Investigator on an actively funded NCI or other peer-reviewed, cancer-related research grant, including training grant and career development grant (as defined by NCI guidelines)
- Leader of one of the cancer-related projects in a program project (P01) or SPORE grant
- Principal Investigator of an active, externally-funded cancer-related clinical trial or PI-initiated clinical trial which has been reviewed and approved by the KCI Protocol Review and Monitoring Committee
- Contributes to the research objectives of Karmanos Cancer Institute in important ways (e.g., development and implementation of center's clinical activity, leader of a Shared Resource, or inter-institutional collaborator who strengthens and enhances value-added interactions and the scientific productivity of the research)

At the discretion of the Center Director, newly appointed investigators without peer reviewed grant funding or senior investigators with a consistent record of funding, who may have a temporary lapse in funding, can be appointed to this membership category for one year.

- **ASSOCIATE MEMBER**

This membership category is reserved for investigators who conduct cancer relevant research, but do not meet the criteria to become a Scientific Member, including:

- Research faculty who conducts non-peer reviewed, funded cancer research
- Clinical faculty who actively participates on a multi-disciplinary clinical team

MEMBERSHIP PRIVILEGES

Unless otherwise specified, privileges apply to all membership categories.

- Scientific Members are eligible to apply for a secondary appointment in the Department of Oncology at Wayne State University
- Priority access to KCI Shared Resources
- Clinical research support for protocol management
- Eligible to apply for development funds and Strategic Research Initiative Grants allocated by KCI
- Eligible to participate in Program planning and development
- Attendance at Karmanos Cancer Institute sponsored functions, including; retreats, seminars, Grand Rounds, and Program meetings
- Newsletters, email list serve recipient

MEMBERSHIP APPLICATION AND APPROVAL

Potential members are typically solicited by a Program Leader who becomes aware of research interests during the recruitment process, interdisciplinary retreats, or other interactions. However, any interested individual may submit a completed membership application form, an updated NIH-biosketch and current *curriculum vitae* to the leader of the Program of interest.

The potential applicant must meet with the Program Leader to discuss research interests, potential collaborations, and appropriateness of Program alignment within the Cancer Institute.

The Program Leader will present the new application during a monthly Cancer Center Executive Committee (CCEC) meeting for review on the basis of interest in cancer work. Eligibility for membership at Karmanos Cancer Institute is based on the recommendation of the Program Leader and approval of the Cancer Center Executive Committee. Notification will be sent regarding the decision.

CANCER CENTER PROGRAM ALIGNMENT

All KCI members are usually aligned with only one primary Research Program. Under certain circumstances, joint appointments to two different Programs may be allowed. This joint appointment must demonstrate research efforts and funding which cross Programs. A dual Program alignment must be approved at the discretion of the Center Director.

Current NCI-approved Programs:

- Tumor Biology and Microenvironment
- Molecular Imaging
- Molecular Therapeutics
- Population Studies and Disparities Research

RENEWAL OF MEMBERSHIP

Membership at Karmanos Cancer Institute will be reviewed and renewed annually. Specific membership renewal criteria include:

Scientific Members:

- Provision of annual scientific progress reports
- Active engagement in Center or Program activities, interactions and collaborations
- Regular and documented attendance at Program meetings and retreats
- Maintenance of active, cancer-related peer-reviewed funding
- Acknowledgement of the use of CCSG Shared Resources (Cores) in research publications
- Documented provision of administrative leadership (e.g., Core director)
- Documentation of significant patient referral and/or enrollment onto KCI clinical trials
- Compliance with NIH Public Access Policy (PMCID)
- Academic appointment in good standing

At the discretion of the Center Director, senior investigators with a consistent record of funding, who may have a temporary lapse in funding, can have their membership renewed as a Scientific Member for one additional year.

Associate Members:

- Regular and documented attendance at Program meetings and retreats
 - Active engagement in Center or Program activities, interactions and collaborations
 - Acknowledgement of the use of CCSG Shared Resources (Cores) in research publications
 - Documented provision of research services and/or record of cancer-related grant submissions
 - Compliance with NIH Public Access Policy (PMCID)
 - Academic appointment in good standing
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